

01 December 2020 at 5.00 pm

This meeting will be held virtually via Zoom,  
and livestreamed here:

[https://www.youtube.com/channel/UCIT1f\\_F50fvTzxjZk6Zqn6g](https://www.youtube.com/channel/UCIT1f_F50fvTzxjZk6Zqn6g)

Despatched: 23.11.20



## People & Places Advisory Committee

### Membership:

Chairman, Cllr. Collins; Vice-Chairman, Cllr. Pett  
Cllrs. Dr. Canet, Cheeseman, Perry Cole, Coleman, P. Darrington, Dyball, Foster,  
Hudson, Parkin and Raikes

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the minutes of the meeting of the Advisory Committee held on 6 October 2020, as a correct record.	(Pages 1 - 6)	
2. <b>Declarations of interest</b> Any interest not already registered.		
3. <b>Actions from Previous Meeting (if any)</b>	(Pages 7 - 8)	
4. <b>Update from Portfolio Holder</b>		
5. <b>Referral from Cabinet or the Audit committee (if any)</b>		
6. <b>Sevenoaks District Community Grants Scheme 2020/21</b>	(Pages 9 - 14)	Kelly Webb Tel: 01732227474
7. <b>Sevenoaks District Public Realm Commission</b>	(Pages 15 - 18)	Kelly Webb Tel: 01732227474
8. <b>Silver Sunday Update</b>	(Pages 19 - 24)	Kelly Webb Tel: 01732227474
9. <b>Work Plan</b>	(Pages 25 - 26)	

### EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any

such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

**PEOPLE & PLACES ADVISORY COMMITTEE**

Minutes of the meeting held on 6 October 2020 commencing at 5.00 pm

Present: Cllr. Collins (Chairman)

Cllr. Pett (Vice Chairman)

Cllrs. Dr. Canet, Cheeseman, Perry Cole, Coleman, P. Darrington, Dyball, Foster, Hudson, Parkin, Pett and Raikes

Cllrs. Dickins, Griffiths and Grint were also present.

60. Minutes

Resolved: That the Minutes of the meeting of the Advisory Committee held on 16 June 2020, be approved and signed as a correct record subject to a spelling correction on page 26, Minute 58, fourth paragraph, first bullet point, that 'load' should read 'loan'.

61. Declarations of interest

No additional declarations of interest were made.

62. Actions from Previous Meeting

There were none.

63. Update from Portfolio Holder

The Portfolio Holder reported that Silver Sunday was being conducted as a week of special events to celebrate older people and had started on 4 October 2020. With the help of the voluntary sector and businesses, there was a range of events planned to improve the wellbeing of older residents, including activities that were available digitally and online. The Chairman and Vice Chairman of the Council were supporting the 'Every Step Counts' Silver walks between them, and the Chairman had been helping deliver the Silver Sunday celebratory packs which contained an activity book (crosswords, quizzes or Sudoku), a card made by children from local primary schools, a booklet with help and guidance in keeping active with exercise and tips, as well as some free gadgets to help keep them safe.

Sevenoaks District Council, Age UK Sevenoaks and Tonbridge and Kent Sport had produced a series of gentle exercise videos with Sue Larken, otherwise known as 'Pop-Up Sue', and these videos were aimed at older people with limited mobility to stay active whilst at home. There were three videos for different abilities, a chair-based programme, a standing workout and exercises set to music.

Agenda Item 1  
People & Places Advisory Committee - 6 October 2020

She also advised that a 'Certificate of thanks' had been sent out to all volunteers who had helped during lockdown as part of Care for our Community, signed by herself the Leader of the Council and the Chairman of the Council. It was a small gesture for a great deed and had been received very positively.

The Portfolio Holder also reported that the Police were targeting anti-social behaviour that had been on the increase in the District over the past four months. The Police and Police Community Support Officers (PCSOs) had been targeting hotspots, and their visibility was having a positive effect. Community protection warnings and notices (CPNs) had been issued and she believed the message that the behaviour would not be tolerated was getting out there. Speed checks were also being carried out within the District.

64. Referral from Cabinet or the Audit committee

There were none.

65. Budget 2021/22: Review of Service Dashboards and Service Change Impact Assessments (SCIAs)

The Deputy Chief Executive & Chief Officer - Finance & Trading, presented the report which set out updates to the 2021/22 budget within the existing framework of the 10-year budget and savings plan. The report presented no identified growth or savings items, and requested suggestions from Members, before finalising the budget for 2021/22.

Informed by the latest information from Government and discussions with Cabinet, it was proposed that the Council continued to set a revenue budget that assumed no direct funding from Government through the Revenue Support Grant or New Homes Bonus. This would result in the Council continuing to be financially self-sufficient. To achieve this aim and to ensure a balanced budget position over the next 10-year period would be more challenging this year due to the financial impact of the Covid-19 pandemic.

The budget process would be shorter with the Council's budget set at the November Council meeting instead of the February Council meeting. This should enable any changes to be implemented with effect from 1 April 2021 and minimise the period of uncertainty for staff.

The annual budget gap included in the report was £826,000 which was largely due to Covid-19. No growth or savings proposals had been identified in the report for this Committee but Members were asked for their suggestions in order to contribute to reducing the budget gap, and their recommendations would be considered by Cabinet as part of the process to set a balanced 10-year budget. By addressing the issues this year, the Council would once again be in a strong financial position that other councils would aspire to.

Members discussed suggestions that the Council could run its own lottery to help fund groups it currently grant aided, and that the council owned golf course could be hired out for functions/networking events.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that

- a) it be noted that there were no growth or savings proposals identified in Appendices F & G to the report;
- b) consideration be given to asking Officers to explore the following suggestions for income
  - i) a community lottery; and
  - ii) hiring out the the Council owned Lullingstone Golf Course for functions and business networking events.

66. Dunton Green Annual Report 2019-20

The Community Safety Manager presented the report which provided an overview of the Dunton Green Community Development project 2019-20. It outlined the main findings from the community consultations that had taken place along with an overview of the projects implemented and the additional funding received. The project had concluded on 31 March 2020 but Officers were still able to offer a support network

Members congratulated the Community Safety Manager and her team on the project's success and supported it as a good model to be rolled out as recommended to areas such as Edenbridge.

Resolved: That the report be noted.

67. Community Plan 2019 - 20 Annual Report

The Deputy Chief Executive and Chief Officer People & Places presented the annual report for the first year of the Sevenoaks District Community Plan 2019-22 which had been completed and progressed against key success measures for each priority within the plan.

*Action 1: The Deputy Chief Executive and Chief Officer People & Places to find out and circulate information on the progression of the Bradbourne Lakes landscape improvements commencement date.*

Members applauded the efforts of all involved in keeping to the community plan objectives despite the challenges of COVID-19 and lockdown.

In response to a question on road safety blackspots, the Deputy Chief Executive and Chief Officer People & Places advised that Kent Fire & Rescue Service had been asked to collate the figures for further investigation.

Agenda Item 1  
People & Places Advisory Committee - 6 October 2020

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that the Community Plan 2019-20 Annual report be noted.

68. Sevenoaks District Community Grants Scheme - End of Year 2019/20

The Community Safety Manager presented the end of year reports for the 2019/20 Community Grants.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That the outcome of the Community Grants awarded for the year 2019/20, and the impact of Covid-19 on some of the projects/works supported, be noted.

69. Sencio Community Leisure - Supporting the Recovery of Leisure in the District

The Deputy Chief Executive and Chief Officer People & Places presented the report which set out a request from Sencio Community Leisure for financial assistance to mitigate current financial difficulties related to the impact of the Coronavirus outbreak and subsequent recovery period.

To date, the District Council had agreed the following support:

- released the Management Fee of £26,950 for the whole year up front; and
- provided a 6 month payment holiday on Council loan repayments up to the end September 2020, equating to £44,000 for the quarter. The terms of which, defers payment of the loan without penalty for late payment. (In 2018, the Council provided Sencio with a loan of £600,000 repayable over ten years at a rate of 6% interest. The current outstanding loan repayment is £546,186.37).

Government COVID-19 health and safety guidelines and restrictions had limited business recovery. With the further restrictions that had recently been put in place it was highly unlikely that the government was going to lift social distancing measures in the short to medium term which would continue to limit business recovery.

Members considered Sencio's Recovery Plan, attached as Appendix A to the report. It was noted that the Council had requested Sencio provide its income and expenditure for the previous two years and its revised estimated income and expenditure projections for each centre and the golf centre up to December 2022 as a matter of urgency.

Given the extraordinary circumstances of recent months, Sencio had requested ongoing assistance with its cash flow challenges and implications resulting from lockdown. Sencio had formally asked the Council to consider extending the current payment holiday on Sencio's loan repayments to the Council by a further 6 months to March 2021.

At her discretion the Chairman invited Councillor Grint to address the Committee. He expressed concerns and suggested that Cabinet be advised to include a condition requesting Sencio to seek professional advice from insolvency practitioners and to share that advice with the Council. It was confirmed and noted that the Council did have Councillor representation on the Sencio Board. It was further noted that there was to be a Sencio Board meeting the week after this meeting, where the matter could be raised by the Councillor representative. The Deputy Chief Executive and Chief Officer People & Places commented that Sencio's auditors had recommended that the Board seek legal advice, but not bring in an insolvency specialist at this stage.

Concern was expressed regarding the deliverability of Sencio's Recovery Plan, dated July 2020, and Sencio's current financial status to support recovery. In response to the concerns raised the Deputy Chief Executive and Chief Officer People & Places advised that, if Members were minded, officers could be tasked with finding out the financial implications for Sencio and the Council should the request be agreed at Cabinet.

#### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That it be recommended to Cabinet that

- a) Sencio's request for an extension to the current payment holiday on their loan repayments to the Council by a further 6 months to March 2021, be supported; and
- b) Officers be requested to explore the financial implications of COVID-19 for the delivery of leisure services in the Sevenoaks District to both Sencio and the Council.

#### 70. Work Plan

The work plan was noted with the following additions: a Silver Sunday Update to the meeting in December 2020; and the Community Safety Action Plan and Community Grants reports, added to the March 2021 meeting.

THE MEETING WAS CONCLUDED AT 6.32 PM

CHAIRMAN



**Actions from the meeting held on 6 October 2020 (as at 13.10.20)**

Action	Description	Status	Contact Officer
Action 1	The Deputy Chief Executive and Chief Officer People & Places to find out and circulate information on the progression of the Bradbourne Lakes landscape improvements commencement date.	Bradbourne Lakes - The Heritage Lottery Fund (HLF) has indicated that for the foreseeable future expression of interests and funding for new projects are suspended until 2021. Therefore this project, for now will not be able to be progressed. In the meantime, the Direct Services team will continue with general day-to-day maintenance, repairs, tree works and cleaning out of gullies etc. (email circulated 20/10/20)	Sarah Robson Ext.7340

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**SEVENOAKS DISTRICT COMMUNITY GRANTS SCHEME - 2020/2021**

**People & Places Advisory Committee - 1 December 2020**

**Report of: Deputy Chief Executive, Chief Officer People & Places**

**Status:** Information only

**Also considered by:** N/A

**Key Decision:** No

**Executive Summary:** This report summarises the impact of Covid-19 on the projects/work supported by the Community Grants awarded for the year 2020/2021.

**This report supports the Key Aim of:** Council's Corporate Plan

**Portfolio Holder:** Cllr. Lesley Dyball

**Contact Officer:** Jenny Godfrey, Ext. 7112

**Recommendation to People & Places Advisory Committee:**

To note the impact of Covid-19 on the projects/work supported by the Community Grants awarded for year 2020/2021 and understand the work being undertaken to mitigate, adapt and adjust such that residents continue to benefit.

**Reason for recommendation:** To keep Members updated on the 2020/21 Community Grants and note any ongoing matters arising from Covid-19 and how these are being progressed and monitored by SDC.

**Introduction and Background**

**2020/21 Community Grants - impact of Covid-19**

- 1 All recipients of Community Grants for 2020/21 have been offered SDC guidance and support since the grants were awarded. During August and September, they were asked to provide an update on the impact of Covid-19 on the work/project they intended to deliver together with any changes made/planned.

## Agenda Item 6

### Results

- 2 The majority of Community Grant recipients (21 of 22) have been able to deliver or adapt to deliver some or all of the intended benefits to Sevenoaks District residents. Examples of this include:
- BRIDGES in Edenbridge were funded to run creative arts and crafts sessions in their café. Due to the social distancing restrictions, they reverted to delivering packs of materials and then running virtual sessions to complete the projects together.
  - West Kent Mediation have seen a huge increase in cases and have adjusted to holding virtual mediation sessions.
  - PSB Breastfeeding have adapted their provision of supporting new mothers by training volunteers via video calls.
  - Sevenoaks Counselling has reverted to using Zoom in some of its counselling sessions.
  - Age UK Sevenoaks & Tonbridge were funded to run the Pop Up Café sessions. Given it was not possible to run such sessions, Age UK provided telephone support to the residents instead. To date, over 800 calls have been made. The Pop Up team also carried out doorstep welfare visits, and distributed many goods that Age UK Sevenoaks & Tonbridge had purchased and some that had been donated via Age UK National Office.
  - Fegans were funded to deliver Parents Supporting Parents programme and have adapted the delivery using online sessions instead of face-to-face meetings.
  - DAVSS doubled their telephone helpline hours and reverted to virtual sessions instead of face-to-face meetings. DAVSS have already exceeded the performance indicators set in their application for the Community Grant.
  - North West Kent Volunteer Centre were planning to deliver befriending sessions as well as telephone befriending in the Swanley area. As a result of Covid-19 they have switched entirely to telephone befriending. An example is the Horton Kirby/South Darenth group where members were given access to North West Kent Volunteer Centre staff members for a weekly befriending chat. In addition, it was arranged that those members that had made friends and wanted to

stay in touch could choose to swap numbers. This has meant that group members have been able to support each other during these challenging times.

- Of the £54,800 awarded it is currently confirmed that £750 will be returned to SDC as Salus were unable to hold their primary to secondary school transition event. Salus was awarded a total of £1,500 but were only able to provide transition books to year 6 students in the district spending just 50% of the funding.
- There is the potential that a further two organisations will need to return all or part of their funding. These are:
- West Kent Extra (the one organisation not yet able to deliver any of its intended project) was granted funding to deliver a summer residential trip project for vulnerable children aged 8-12 years living in the Sevenoaks District. It was not possible for this residential trip to go ahead in the summer and it has been postponed to February 2021. It is not clear if this trip will still proceed so West Kent Extra has been asked to provide confirmation either way by 31 December 2020. If it does not proceed, the funding of £3,550 will be returned to SDC.
- Kenward Trust received a grant of £4,400 to deliver two Active Archery and Alpaca Sessions per month to groups of vulnerable adults and young people in the Sevenoaks District to help reduce loneliness, social isolation, get people active and increase participation in outdoor activities. Since July, Kenward Trust have been undertaking the project but the numbers of vulnerable adults have been limited due to Covid-19 restrictions. Kenward Trust has been asked to provide an update on progress by 31 December 2020. Given the second national lockdown, it is possible that a proportion of this £4,400 grant will be returned to SDC.
- Sevenoaks District Arts Council have reported the cancellation of many events due to be supported. However, they were able to support a photography exhibition recently. Sevenoaks District Arts Council has been asked to provide a further update on the spending of their £2,500 grant by 31 December 2020.

### Key Matters Arising

- 3 Some funding is being returned to SDC. To date it is confirmed that this amounts to £750. Further updates will be obtained from three other organisations by 31 December 2020 to ascertain if further funding is to be returned.

## Agenda Item 6

- 4 The review of the 2020/21 Community Grants in this way has provided an opportunity to discover, record, share and develop new ways of working within volunteer led organisations to support some of the most vulnerable Sevenoaks District residents. The impact of Covid-19 on communities has resulted in these volunteer led organisations responding with alternative service delivery models. These new experiences are already being shared including via the Voluntary Sector Forum. SDC has now also included a requirement for organisations to feedback with case studies highlighting any new ways of working when they provide their Community Grant annual monitoring return in April 2021. The learning obtained from these organisations will be shared to help inform and assist future community projects.

### Key Implications

#### Financial

The grant scheme is funded by SDC Core Budgets. A sum of £750 is to be returned to SDC. There is potential for further monies to be returned and further details on this will be made available to the Finance Team for early 2021.

#### Legal Implications and Risk Assessment Statement.

There are no legal implications and risk assessments are carried out on by the community and voluntary groups receiving grants on a project/works/event basis.

#### Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this report directly impact on end users. The impact has been analysed and does not vary between groups of people. The results of this analysis are set out immediately below.

Consideration of impacts under the Public Sector Equality Duty:

Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against	No	The Grant scheme is inclusive of all charities

	different groups in the community?		
b.	Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	Yes	The grant scheme is open to everyone running a community charity/scheme
c.	What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	No negative impacts identified

**Conclusions**

This paper highlights the impact of Covid-19 on the 2020/2021 Community Grants and identifies how any issues are being progressed and monitored by SDC.

<p><b>Appendices</b></p> <p>None</p> <p><b>Background Papers</b></p> <p>None</p>
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Sarah Robson

Deputy Chief Executive and Chief Officer - People & Places

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**SEVENOAKS DISTRICT PUBLIC REALM COMMISSIONER**

**People & Places Advisory Committee - 1 December 2020**

**Report of:** Deputy Chief Executive, Chief Officer People & Places

**Status:** Information only

**Also considered by:** N/A

**Key Decision:** No

**Executive Summary:** This report gives an overview of the Public Realm Commissioner work

**This report supports the Key Aim of:** Council's Corporate Plan

**Portfolio Holder:** Cllr. Lesley Dyball

**Contact Officer:** Kelly Webb, Ext. 7112

**Recommendation to People & Places Advisory Committee:**

To note the work of the Public Realm Commissioner.

**Reason for recommendation:** To keep Members updated on the work of the Commissioner for the Public Realm.

**Introduction and Background**

- 1 In early 2020, the Council appointed a Public Realm Commissioner, who will oversee the delivery of a public realm programme for the district. The Public Realm Commission sits within the People and Places portfolio.
- 2 The commission is not decision-making body, but will provide support in an advisory capacity. The commission's role is to:
  - Understand current public spaces across the district and what purpose or uses they serve.
  - Identify what new developments are planned and has the public realm been considered, designed or planned.
  - Understand what makes good public space.
  - Facilitate funding and other philanthropic contributions to enable the delivery of an annual public realm programme.
  - Ensure public art celebrates the particular story of a place and engages with the community in its making.

## Agenda Item 7

- Submit an annual report describing the activities of the previous year.
- 3 A team of ten voluntary members, whose role is to ensure clarity of vision, ethos and direction for the Council's public realm ambitions, helping to deliver the aims identified, supports the Commissioner. Volunteers assist the Commissioner in the work towards the creation and retention of good quality public space in the district. The first meeting of the Commission was held in July this year.

### Progress to Date

- 4 The Commissioner is working with Commission's volunteers to guide a programme of public realm interventions in the district and will be presenting to the next People and Places Advisory Committee to provide an update on progress. Work undertaken to date includes:
- The Commissioner has been working with the Enterprise Co-ordinator for West Kent Partnership to undertake a contest at Knole Academy for students studying film, which would involve producing a video about the public realm, providing an opportunity to hear the perspective of young people on the public realm.
  - The Commissioner is supporting the development of an artist commission for the M&S site at Bligh's in Sevenoaks Town, which has been awarded a Section 106 development contribution of £20,000. The contribution to Sevenoaks District Council has been allocated to support a public art commission on the site.
  - A sculptor has been appointed to restore the artwork in the Shambles, located in Sevenoaks Town. This is a partnership project between the Commission and Sevenoaks Town Council and has been supported with a £1,000 grant from the Area Improvement Fund.
  - The Commissioner is working with Swanley Town Council to consider the refurbishment of Swanley Skate Park.

**Key Implications**

Financial

There is no financial implication to the Council, projects are either through S.106 money or funding is sought.

Legal Implications and Risk Assessment Statement.

There are no legal implications and risk assessments are carried out on by the community and voluntary groups receiving grants on a project/works/event basis.

Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this report directly impact on end users. The impact has been analysed and does not vary between groups of people. The results of this analysis are set out immediately below.

Consideration of impacts under the Public Sector Equality Duty:

Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	No the Realm covers all groups
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	Yes	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	No negative impacts identified

## Agenda Item 7

**Appendices**

None

**Background Papers**

None

**Sarah Robson**

**Deputy Chief Executive and Chief Officer - People & Places**

**SILVER SUNDAY 2020**

**People & Places Advisory Committee - 1 December 2020**

**Report of: Deputy Chief Executive, Chief Officer People & Places**

**Status:** Information only

**Also considered by:** N/A

**Key Decision:** No

**Executive Summary:** This report gives an overview of Silver Sunday 2020.

**This report supports the Key Aim of:** Council's Corporate Plan

**Portfolio Holder:** Cllr. Lesley Dyball

**Contact Officer:** Kelly Webb, Ext. 7112

**Recommendation to People & Places Advisory Committee:**

To note how the District Council took part in Silver Sunday 2020.

**Reason for recommendation:** To keep Members updated on what activities took place on Silver Sunday.

**Introduction and Background**

- 1 The Sir Simon Milton Foundation has been thriving to end loneliness among older people and set up the Silver Sunday initiative in 2012, in Westminster, London, which saw 2,000 people take part in 19 events held within the area. Each year has seen more events hosted and more elderly people getting involved.
- 2 This is the second year that Sevenoaks District Council has supported this initiative. The aim was to raise awareness of the challenges older people face around social isolation and loneliness, also to promote services available to older people and to create a unique and memorable Silver Sunday for our older residents following the challenging times in the lockdown and shielding. We have once more worked with partner organisations in the district to create fun, free, and memorable Silver Sunday events for our older residents

## Agenda Item 8

### Project Overview and Update

#### Silver Sunday event

- 3 Sevenoaks District Seniors Action Forum has organised a viewing of “the Greatest Showman” at the Stag Cinema, on Sunday 4 October to celebrate Silver Sunday 2020 and their 10th anniversary. SDC has provided financial assistance for the event as well as helped to promote the event through our social media channels.
- 4 Despite the inclement weather on the day, the event was a success and enjoyed by those who attended including the Chairman and the consort.

#### Silver Sunday packs

- 5 This has been a challenging year for most of us but for our older residents who had to shield for months, it has been considerably more stressful. SDC has produced over 400 Silver Sunday celebratory packs for our residents. These contain an activity book, information from Public Health England regarding physical activity and keeping active at home and community safety relevant promotional material and advice. We worked with local primary schools in the district and children made a special Silver Sunday cards for the packs. We were overwhelmed by the lovely messages that children had written and our senior recipients were tremendously grateful.
- 6 The packs were posted to many residents all across the District. We had also delivered packs to 10 x Care & nursing homes across the District who expressed their gratitude.
- 7 Some packs were kindly distributed by our councillors within their constituencies and through other voluntary organisation, working with vulnerable residents, Age UK, the Cottage Community, Reachout Adults and SDSAF. We have a few packs left and feedback we have received was wonderful from both recipients and schools.

#### Mobility exercise video programme for older people You Tube video

- 8 Sevenoaks District Council in partnership with Age UK Sevenoaks & Tonbridge and local film production Snelsky Studios produced a series of gentle exercise workout videos targeted for older people and those with limited mobility to stay active and well at home. We were successful and received funding from Kent Sport’s Everyone Active Fund towards the cost of the production.
- 9 Sue Larken presents the programme; Age UK’s Health & Wellbeing Coordinator and was produced to imitate Sue’s ever popular community Pop up Pop In session. The collection includes three exercise routines: the first is a chair workout - an aerobic workout designed to improve mobility; the second is a standing exercise, and the third is a seated exercise to music. Relaxation and breathing exercise were included with each routine to lighten the stress and anxiety associated with current uncertain times.

- 10 The programme was launched on the YouTube channel in time for celebration of the Silver Sunday Celebration, however it is envisaged that the resource will be used all year around by various organisations and individuals. Particularly it would be beneficial during the coming winter months when the exercise outdoors can be particularly challenging.
- 11 The videos already have 600 hits on the YouTube channel and being promoted by Kent Sport. A DVD of the programme has also been produced and we have receive requests for a copy from assisted living schemes and care homes already.
- 12 In addition, we were very pleased to see that other organisations in the district hosted their initiatives to celebrate Silver Sunday.
- 13 Every step counts walking group have kindly dedicated their regular weekly walks into 'Silver walks' with bring your own picnics, during Silver Week (5-9 October) and attracted many walkers who thoroughly enjoyed themselves.

**Additional Outcomes:**

- 14 Established new partnership links with care and nursing homes in the district and will continue to work on initiatives, including intergenerational with local schools when it is safe to do so.
- 15 Working with Compaid, produces a series of easy to follow videos and a pdf Zoom guides, to support most vulnerable people to access Zoom platform.
- 16 Project that encouraged a Joint-up approach have forged our partnership links with Age UK and SDSAF supporting older residents in the district.

**Key Implications**

Financial

Budget: (cost associated with expenses)

Venue cost Film production -	£114.80
Snelsky studio expenses and fees	£890.10;
Celebratory packs 400 design plus print	£650
Activity books	£940
Contribution towards SDSAF Silver Sunday event	£83.33
<b>Funding from Kent Sport</b>	<b>£609.25</b>

## Agenda Item 8

**Total Spend £2068. 98**

### Legal Implications and Risk Assessment Statement.

There are no legal implications and risk assessments are carried out on by the community and voluntary groups receiving grants on a project/works/event basis.

### Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this report directly impact on end users. The impact has been analysed and does not vary between groups of people. The results of this analysis are set out immediately below.

Consideration of impacts under the Public Sector Equality Duty:

Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	Yes	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	No negative impacts identified



**Appendices**

None

**Background Papers**

None

**Sarah Robson**

**Deputy Chief Executive and Chief Officer - People & Places**

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**People and Places Work Plan 2020/21 (as at 07.10.2020)**

1 December 2020	2 March 2021	Summer 2021	Autumn 2021
<p>Community Grants Half Year Report</p> <p>Public Realm Commission Update</p> <p>Silver Sunday Update</p>	<p>Community Grants</p> <p>Community Safety Update</p>		<p>Budget 2021/22: Review of Service Dashboards and Service Change Impact Assessments (SCIAs)</p> <p>End of Year Community Grants</p> <p>Community Plan - Annual Report</p>

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